

Introduction to Return to Work Coordination



It is a requirement under NSW Workers Compensation and Injury Management legislation for employers to have in place a Return To Work Program consistent with WorkCover guidelines. For many this means having a Return To Work Coordinator who has completed the *Introduction to Return To Work Coordination* course.

IOH offers this 2-day course on-site or at our training facilities at very competitive rates. The course is delivered by a WorkCover Approved Trainer.

Course Outline

Overview of the Workers Compensation Scheme

- An overview of the legislation governing Workers Compensation in NSW.
- The roles of employers, employees & other key parties.

Reviewing your RTW Program

- Overview of WorkCover guidelines
- Exercise: applying guidelines to participants workplaces

Role of the RTW Coordinator

- Overview of role
- Key issues to be addressed when first interviewing an injured worker.

Working with Key Players

- Strategies for working with doctors & rehabilitation providers.

Role of the Insurer

- Insurance arrangements in NSW
- Role of insurer in Claims Management & Injury Management

Benefits for Injured Workers

- Overview of benefit entitlements.

Developing a RTW Plan

- Steps in identifying and implementing suitable duties.
- Practical case studies & exercises in developing RTW Plans

A Coordinators Experience

- A presentation by and discussion with an experienced RTW Coordinator.

WorkCover Contacts

- The role of WorkCover Injury Management & the resources they have available.

Course Evaluation

Duration:

2 days

Dates:

[Refer to Training Calendar](#)

Time

9:00am to 4:00pm

Venue:

Nowra

Venue TBA

P: 02 4422 5100

training.southcoast@ioh.net

Cost:

\$550.00pp (GST inclusive)

Cost includes all course materials, notes & refreshments

Website:

www.ioh.net